

**SACRAMENTO JUSTICE LEAGUE
A CALIFORNIA NONPROFIT CORPORATION**

APPLICATION FOR LEGAL SERVICES

This application is **not** an agreement for services. Services will be offered to applicants on a first-come, first-serve basis subject to income criteria and availability of attorneys.

Your Name.:			
Address:			
Phone:		Cell:	
Email:		Work:	
Monthly Income:		Dependents:	
Are you in need of legal services?		Y	N
How can we help you legally?			

I, the undersigned, hereby state that the information provided in this application is true to the best of my knowledge. I understand that this application is not an agreement to provide services, and that Sacramento Justice League may reject or deny my application for services at its discretion. I understand that based on income criteria, I may be asked to pay some fees for legal services in advance of any services being provided.

Date: _____

Signed: _____

Print: _____

**SACRAMENTO JUSTICE LEAGUE
A CALIFORNIA NONPROFIT CORPORATION**

INSTRUCTIONS FOR SUBMITTING YOUR APPLICATION:

1. **Proof of Income Eligibility:** All parties who have an active legal case and received a fee waiver need to provide a copy of the order granting their waiver with their application.

Anyone not currently receiving a fee waiver must complete the California Judicial Council (CJC) Form FW-001, Request for Fee Waiver and attach their current income information. This form can be found online on the CJC website or at www.sacjustice.org. Acceptable proof of income would include: one month of most recent paystubs, current tax return, or benefit notification letter.

2. **Submission of Application:** The application must be filled out completely and mailed to Sacramento Justice League at:

PO Box 221836
Sacramento, CA 95822

3. **Fee for Services:** If you are receiving a fee waiver or are eligible for a fee waiver, there is no fee for services. Parties not receiving or not eligible for a fee waiver will be charged for services on a sliding scale basis. Sacramento Justice League will advise you of any fees that will be charged once your application is processed.
4. **Payment for Services:** All payments due for services must be paid prior to scheduling the intake appointment.
5. **Response to Applications:** Once your application is received and reviewed, you will receive a letter indicating if your application was complete, if you have been approved and accepted, or if your application was denied. If your application is incomplete, you will be given time to submit the documentation needed to complete your application. If you have been accepted, you will receive instructions on the next steps in your acceptance letter. *Your application may be denied by Sacramento Justice League at its discretion.* Applications will generally be reviewed within 2 weeks of receipt.